

**RULES AND REGULATIONS
FOR
PROSPECT HILL CEMETERY
MILLIS, MASSACHUSETTS**

1. All unsold lots in the cemetery, including the veteran's section, are to be sold to residents or former residents of the Town of Millis. Unused lots may not be sold to anyone except the Town of Millis.
 2. Ten (10) sites in the Veteran's Section are to be set aside for Veterans without funds.
 3. All lots shall be recorded by the Town Clerk and become part of the permanent record of the Town.
 4. The Board of Selectmen or Department of Public Woks shall first approve any change in any lot.
 5. All persons are prohibited are forbidden from gathering any flowers, either wild or cultivated, breaking or cutting any tree, shrub or plant, writing upon, defacing or damaging any monument, fence or other structures.
 6. All persons are prohibited from discharging firearms unless it is in connection with a ceremony.
 7. Trees or shrubs may not be planted in the cemetery by anyone without the approval of the Board of Selectmen or Department of Public Works.
 8. To make possible the mowing and the care of the lot, it is required that the planting of the flowers and plants and adornments be restricted to a space not to exceed 12 inches around monument or gravestone.
Winter covering of any nature (wreaths, etc.) must be removed from the gravesite by March 1. Adornments, which are offensive, inconsistent with dignity of the cemetery, or hazardous to cemetery personnel, are prohibited and will be removed.
- Exceptions to this policy shall be made on a case by case basis.
9. Cement vaults shall be used in all graves for the interment of a casket except in the stillborn or baby section.
 10. Any funeral or burial procession entering the cemetery shall be under the direction of the Board of Selectmen or the Department of Public Works

11. No horse or other animal shall be allowed in any part of the cemetery except upon roads.
12. All noisy and disorderly persons will be removed from the cemetery.
13. Maximum size of stone permitted on one grave lot: 3 1/2' X 10'
base = 2' X 1' stone = 1 1/2' X 2'
Maximum size of stone permitted on two grave lots or more:
base = 4' X 1 1/2' stone = 3' X 3'
14. Any funeral director, vault company, monument company or anyone doing work in the cemetery must give the Board of Selectmen or the Department of Public Works adequate notice before entering the cemetery (forty-eight hours, if possible).
15. Any resident without funds is to be buried in any open lot determined by the Board of Selectmen.
16. All cemetery charges are to be collected by the Department of Public Works prior to any burial.
17. All graves will be dug the day before the scheduled interment. This will insure that the Department of Public Works has the proper amount of time to locate, dig and prepare the site correctly.
18. Weekend burials should be requested no later than 3:00 PM on Thursday. This will allow the Department of Public Works time to dig the grave on Friday, and schedule weekend coverage.
19. "Pre-need" plots will only be sold Monday through Friday 9:00 AM to 2:30 PM. Pre-need plots will be paid for at the time of selection. No plots will be held or reserved without payment in full.
20. Plot owners and/or funeral directors are responsible for the purchase and placement for concrete vaults. Vault companies are required to have (2) persons present for delivery and installation. Vault company trucks will not be allowed to drive on any unpaved surface in the cemetery.
21. It is the responsibility of the funeral director or vault company to provide a lowering device and personal to lower the casket into the vault after the service.
22. All persons violating these rules and regulations will be subject to arrest and prosecution.