In attendance: Steve MacInnes, John McAvoy, Sue McAvoy, Rob Elbery

Meeting called to order at 6:00 PM

- Minutes from last meeting, January 31, 2019 were reviewed. Two edits were discussed and approved. Rob made a motion to accept the minutes with edits from 1/31/19. John seconded. All in favor.

- A request from Jessie Krauss to hold a benefit event, a 5K, at Oak Grove Farm for her senior project. She has provided the commission with additional information regarding dates, time, and participant specifics. Her requested dates are available. It was further discussed that the commission would like to meet the seniors who are requesting use of OGF in order to have personal connection and to ask and answer questions from both parties. Sue will connect with Jessie and give her more details on the permit process and ask her to attend at our next scheduled meeting. She will be able to bring in her signed permit to OGF then.

- Further discussion on a request from Ms. Goldstein on a request for volunteering at OGF for her to gain volunteer hours. Commission discussed that they would like to hear her ideas on what she would like to do at OGF. Steve will connect with Ms. Goldstein to get more information on her thoughts on this project.

- Follow up discussion on last meeting’s request for time on the lower baseball field from Ben Houde from Sparhawk Academy in Millis. This request was for time after school during the week for baseball practice on the lower baseball field. This field has not been used for a few years. There will be nights open on the bottom field this spring. The OGF commission would like to open the field up for this organization. John made a motion and Rob seconded. All in favor. Steve will connect with Mr. Houde and offer to him the bottom field for 4 afternoons a week for a fee. Steve will discuss permit and proof of insurance requirements.

- Follow up from our OGF signs discussion at last meeting. Steve met with Chief Soffayer and presented to him our photos of possible signs. The Chief offered his preference and location of signs was discussed for parking lots, entrances and pedestrian entrances. This is an effort to address vandalism and loitering at OGF. Steve will connect with Star Sign for format for signs, prices and # of signs.

- Discussion to put on the agenda for future meeting the fee structure of user fees at the end of this current sports season.

- A request from Chip Fagan to come in and discuss possible use of OGF for a charity event, Buddy Bowl flag football. Steve will connect with next meeting date.
• Discussion on tree replacement program at OGF. Where are we now, what are the plans for this year and the future? Also discussion of gypsy moth spraying to address/prevent the possible loss of oak trees at OGF and the cost of spraying for the moths. We have received an estimate from Harrison McPhee for this but follow up on this is coming.

• Oak Grove Farm budget for Fiscal 2020 – went over the budget narrative we plan to submit.

Sue made a motion to adjourn the meeting at 8:45 pm. John seconded, all in favor.

Next meeting scheduled for March 21, 2019.