

BOARD OF SELECTMEN
REGULAR SESSION MEETING MINUTES
November 4, 2013
Millis Middle/High School Library
245 Plain Street, Millis, MA 02054

CALL TO ORDER: Sel. Vecchi called the meeting to order at 6:35 p.m. The following persons were present: Chairman Charles Vecchi, Clerk Christopher Smith, Town Administrator Charles Aspinwall, Operations Director Jennifer Cederberg and Town Counsel Mark Reich.

SCHOOL TRAFFIC SUPERVISORS UNION CONTRACT:

Motion by Sel. Smith, seconded by Sel. Vecchi, to approve the Memorandum of Agreement between the Town of Millis and the School Traffic Supervisors for FY14 dated 10/16/13 for a 2% increase in wages. The motion passed unanimously.

DPW UNION CONTRACT:

Motion by Sel. Smith, seconded by Sel. Vecchi, to approve the Memorandum of Agreement between the Town of Millis and AFSCME Council 91 Local 3901 dated 9/30/13 for the period 7/1/13-6/30/16 for a 2% increase in wages and all other issues as listed. The motion passed unanimously.

IRVING STREET BID: Mr. Aspinwall informed the Board that all of Gravity Construction's references came back satisfactory.

Motion by Sel. Smith, seconded by Sel. Vecchi, to award the bid for the Irving Street Water Service Project to Gravity Construction and waive the 11/15/13 deadline to do the work. The motion passed unanimously.

Sel. Wagner arrived at 6:45 p.m.

VETERANS DAY PROCLAMATION: Sel. Vecchi read the proclamation.

Motion by Sel. Smith, seconded by Sel. Wagner, that the Board of Selectmen do claim November 13th as Veterans Day and sign the Proclamation. The motion passed unanimously.

LIBRARY CUSTODIAN:

Motion by Sel. Smith, seconded by Sel. Wagner, to approve the Town Administrator's appointment of Stephen Butler as a Library Custodian, Grade 2, subject to a CORI and a physical. The motion passed unanimously.

SCHOOL COMMITTEE REVOLVING FUND: Steve Catalano and Jennifer Soule from the School Committee appeared before the Board and requested an increase in the spending limit of the Transportation Revolving Fund. Currently, the limit is \$90,000 and they requested that it be increased to \$400,000. Mr. Aspinwall had some questions about the language creating the fund and it was noted that the Finance Committee only gave approval for the fund to be increased to \$150,000. Mr. Catalano noted that School Counsel is being consulted and that upcoming salaries need to be paid for out of this fund.

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Mr. Aspinwall stated that both the Town and the School need to get a handle on all accounts going into the next fiscal year and suggested eliminating the Transportation Revolving Fund and funneling that money through another existing account. Mr. Catalano said that increasing the fund limit to \$150,000 will not carry salaries through the end of the fiscal year and that salaries total \$172,590. Town Counsel Mark Reich stated that there are provisions in MGL Ch. 71 that allow for funds to be created without Town Meeting approval which don't have the same limitations as revolving funds. He went on to inform Mr. Catalano that while he is unable to move the existing funds, he could create a new account and spend down the existing revolving account subject to DOR regulations. Mr. Catalano estimated that there will be another \$173,000 coming into the revolving fund this fiscal year. Mr. Aspinwall concurred with Att. Reich and suggested that the School Committee/Department create a different account and funnel new funds to this account. Craig Schultze from the Finance Committee stated that though the Finance Committee approved an increase to \$150,000, they would be willing to go back to the table and increase the revolving fund to \$172,000 for FY14.

Motion by Sel. Wagner, seconded by Sel. Smith, to approve an increase to the School Transportation Revolving Fund to \$150,000. The motion passed unanimously.

WARRANT ARTICLE REVIEW: Mr. Aspinwall spoke regarding Article 3. A Farm Street resident was present at the meeting and stated that her property would not pass a perk test and her only hope in selling the lot was if sewer were brought to the area. Mr. Aspinwall stated that if Article 3 passes Town Meeting, the Town will be able to continue from where the Acorn Street developer ends down to Farm Street. He stated that the Town would need to file a Sewer Notice so potential buyers are aware that a betterment assessment is coming. He informed the Board that the Acorn Street Developer is going before the Planning Board and the Conservation Commission and that the cost of the betterment will be approximately \$16-17,000. He stated that this can be paid all at once or over a period of 20 years. Mr. Aspinwall further stated that the connection fee is separate as is hiring a contractor to install the necessary pump. He clarified that the total cost to bring sewer to a property is somewhere in the area of \$30,000. Att. Reich stated that the lot value will go up significantly.

APPROVAL OF MEETING MINUTES:

Motion by Sel. Wagner, seconded by Sel. Smith, to approve the regular session meeting minutes dated 10/21/13. The motion passed unanimously.

The Board attended Town Meeting at 7:30 p.m.

ADJOURN: At 9:55 p.m.,

Motion by Sel. Wagner, seconded by Sel. Smith, to adjourn. The motion passed unanimously.

Respectfully Submitted,

Jennifer G. Cederberg, Operations Director